



## SCHOOLS AGREEMENT

To secure your booking for **Rock the Schools** we need the following information about your school. It is important that you return the form with **all** the questions answered so we can ensure the concert and workshops run smoothly. Thank you for your co-operation and your commitment to the Rock the Schools!

Please contact Hailey Mason before filling out this form to ensure we have dates available to visit your school.

**Please complete and return this form to:**

**Hailey Mason, Senior Project Manager**

**Rock the Schools**

Email hailey@rocktheschools.com.au

Phone 02 8968 2808

Fax 02 8968 2899

Post Rock the Schools Tour

Level 1, 156 Military Road, Neutral Bay NSW 2089

### **Section A**

#### **Contact Information**

School Name: \_\_\_\_\_

State: NSW VIC ACT WA QLD

School Phone: \_\_\_\_\_

School Address: \_\_\_\_\_

Principal's name: Mr/Ms/Miss \_\_\_\_\_ Principal's email: \_\_\_\_\_

School type:

Co-ed

Girls

Boys

School population: \_\_\_\_\_

**Date Rock the Schools is visiting your school:** \_\_\_\_\_

#### **Main Teacher contact**

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Secondary Teacher contact**

Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Ph: \_\_\_\_\_ Mobile Ph: \_\_\_\_\_ Email: \_\_\_\_\_

#### **Pre-event promotions group and Student Tour Liaison**

The Pre-event promotions group and the Student Tour Liaison are to be nominated by the school. They will be involved in helping to raise awareness for the Rock the Schools tour.

Enclosed with your Rock the Schools pack is a brief job description for the Student Liaison which includes putting up posters and promoting the tour from within the school. We will contact the students through the teacher but please provide the elected Student Tour Liaisons name below. (Student Tour Liaison Permission Form also attached).

Student Tour Liaison's Name: \_\_\_\_\_ Year: \_\_\_\_\_



# SCHOOLS AGREEMENT

## Section B

**Concert Information-** Please note that we have very expensive equipment and bring in a huge production to transform your school hall/venue. Therefore it is important to have the correct information below.

The venue must be **indoors** unless pre-organised with Hailey.

**Venue information (please tick the appropriate box)**

- Assembly hall     School theatre     Performing arts room     Multi purpose gym

Other \_\_\_\_\_ Capacity of Venue \_\_\_\_\_

Is there a stage? Permanent or Demountable. (There **MUST** be a stage set up for us to be able to perform at your school)

- Yes    Dimensions: \_\_\_\_\_     No

In order to bring in the equipment to the performance venue, we need some information about the access. What is the access to the venue?

- Flat     Stairs If yes, how many? \_\_\_\_\_

How far away is the performance area from where we unload the truck? \_\_\_\_\_

We have two tour vehicles, a 8-ton truck (approx 11m long).

We will require venue/stage access for the truck, for unpacking the audio and lighting equipment. Where is the best place for us to do this?

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### **Power- three phase power**

As this is a professional show we require three phase power, or the equivalent. The different power types are outlined on the following page. Please **CIRCLE** the one that your school has. Note that **Option A** is the preferred power type. If you don't have any of these, or have some notes, please outline them here:

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## SCHOOLS AGREEMENT

<p><b>Option A :</b> This is the one we need. 2 x 3 phase outlets 5pin 32 amp.</p> 	<p><b>Option B</b></p> 
<p><b>Option C:</b> 2 x 3 phase outlets 5pin 20 amp.</p> 	<p><b>Option D</b> 15amp, 1 phase 2input/output</p> 

What is the location of the 3-phase power if you have circles Option A? The 3-phase power should be no more than 50m from the stage/performance area?

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## SCHOOLS AGREEMENT

### Section C

#### **Scheduling – Workshops, Concert**

The concert is held at lunchtime so that the *maximum number* of students can attend. In addition, we request that the lunch hour be **50 - 60 minutes** in length, but at a minimum 50 minutes.

So that we can ensure our schedule fits with yours we have listed what timings we need below. If you could please fill in what times you would expect this to happen that would be great:

Activity, Description & students required.	Time required	Schools allocated time (please fill in)
<p><b>BUMP IN - 5-10 students</b></p> <p>Rock the schools arrival. Production set up, Breakfast, sound check.</p> <p>We will require to meet us and help with the load in.</p>	2 hours 30 min	
<p><b>AUDIO WORKSHOP - 20 Students</b> (Held in the performance area)</p> <p>It is for students that are in a band, studying in music or interested in LIVE production.</p>	1 hour	
<p><b>ROCK THE SCHOOLS CONCERT – Whole School!</b></p> <ul style="list-style-type: none"> <li>• There is some great games and freebies for the students as they are entering the hall.</li> <li>• Rock/Pop concert</li> <li>• Autograph signing where the students have the opportunity to meet and greet the band.</li> </ul>	Minimum 50 min	
<p><b>MUSIC BUSINESS WORKSHOP - 20 students that participated in the Audio workshop plus a max 30 additional students.</b></p> <p>Held in separate classroom</p> <p>This workshop is great for music, business, events, drama and entertainment VET students.</p>	1 hour & 30 min	

#### **Catering**

In exchange for this FREE tour to visit your school we ask that you kindly provide **breakfast, lunch** and **bottled water** for 12 people.

Is this possible?

Yes

No

**NB. Home economic students and hospitality students can get experience cooking for groups at events when Rock the Schools comes to visit.**



## SCHOOLS AGREEMENT

### Section D

#### Workshop Information:

The main focus and highlight of the Rock the Schools Tour educational and entertainment experience are the excellent workshops run by our music industry professionals.

These workshops are beneficial for the following student types; Music Students, Music Technology Students, Drama and Performing Arts Students and Business Students. However, we do encourage all other students to participate. **The school will be responsible for nominating students for each workshop.**

**Workshop 1 – Audio Workshop. Held in performance area. 20 senior students max.**

**Workshop 2 – Music Business workshop & Band Q&A, held in separate classroom. 50 senior students max.**

A **separate classroom** venue/lecture room, with less than 5 minutes transfer time needs to be supplied for the Music Business and Band workshops. Is such a venue available?

Yes

No

#### **VET Course**

Do any of your students take part in a VET music course/does your school run a VET course?

Yes

No

### Section E

#### Photography, Filming and Sponsors

We understand that schools have varying policies in regards to the filming and photography of students. If we cannot film or photograph freely, we would like you to please select a group of 6-10 students that have parental permission to be photographed and filmed. We have enclosed media release forms for these selected students to get signed prior to the concert these are to be **given to us on the day of the tour.**

Please indicate below what level of restrictions apply to your school:

**Level 1**

There are no restrictions on filming students. Your school will have on file media release forms signed by parents. Rock the Schools Tour is allowed to film and photograph students participating.

**Level 2**

Your school has some restrictions on filming students. As the liaison teacher, you are responsible for selecting ten students (mix of sex and age groups) to be filmed by our crew.

**Level 3**

Your school has strong restrictions on image capture and does not allow any individual photographs to be taken or the filming of students. **Please Note:** This may mean that the tour cannot come to your school.

Rock the Schools Tour is only able to go ahead with the wonderful support of our sponsors and supporters. Please let us know if you have any objections to sponsor promotions within your school.

Notes: \_\_\_\_\_



## **SCHOOLS AGREEMENT**

### **SUGGESTED BREAKFAST AND LUNCH MENUS –**

**Please note that to keep our crew and bands going for four months we need to eat healthily to keep up our energy!**

#### **BREAKFAST ITEMS**

**Continental breakfast of cereal and toast (wholemeal) , for example muesli and yogurt, plus condiments for toast.**

**(or)**

**Bacon Rolls**

**(or)**

**Quiche**

**(or)**

**Toasted Sandwiches**

**Plus**

**Tea & Coffee**

**Fruit Platter**

**Juice**

#### **LUNCH SUGGESTIONS**

**Soup & Whole meal bread rolls**

**Pastas / Lasagnas**

**Sandwiches / Wraps**

**Toasted Sandwiches**

**Plus**

**Fruit Platter**

**Drinks**

**PLEASE NOTE THESE ARE ONLY SUGGESTIONS**



## SCHOOLS AGREEMENT

### AND WE WELCOME VARIETY!

#### SUMMARY OF AGREEMENT:

Our school agrees to:

- ❑ Provide the largest school venue for the concert with a stage and 3-phase power.
- ❑ Minimize the occurrence of conflicting school events
- ❑ Allow the maximum number of students to come to this performance (minimum 400 students)
- ❑ Include Year 10 – 12 students in the concert and music workshops
- ❑ Provide a Teacher Liaison to be point of contact
- ❑ Supervise a Student Promo group 6 – 10 students, 1 of whom will be Student Tour Liaison who will deliver a high level of pre-tour promotion at your school, using the provided *Student Tour Liaison Job Description* as a guideline
- ❑ Give assembly and classroom notices in the 2- 4 weeks leading up to the event
- ❑ Allow various sponsor elements to occur during The Tour, like prize giveaways, on-stage signage and other requirements that we have
- ❑ Please include a map of your school grounds if possible with the performance
- ❑ Supply the crew and band with breakfast, lunch and bottles of water
- ❑ Confirm the above with the school principal

We understand that the Rock the Schools Tour is supplied free of charge, due to the support of sponsors.

School representative signature: \_\_\_\_\_

School representative Name: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

Principal Name: \_\_\_\_\_

Date signed: \_\_\_\_\_

**Thank you. We look forward to rocking your school!**



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